

Note : Please ensure that no column is left blank; but you may not fill up the column which does not concern you.

UNION PUBLIC SERVICE COMMISSION

PROFORMA FOR BIODATA

FOR OFFICE USE ONLY

Index No. : _____	
1. File No. _____	2. Date of Empanelment : _____
3. Degree/Diploma/Subject _____	Code : _____
4. Specialisation _____	Code : _____
5. Super/Sub Specialisation : _____	Code : _____

(Only column nos. 6 to 27 are to be filled in by the Expert)

6. a) Full Name (Prof./Dr./Sh./Smt./Km.) : _____
- b) Date of Birth (Illustration: If your date of birth is 3rd September 1940, please fill it up as 03.09.1940) : _____
- c) Community i.e. SC/ST/OBC/General : _____
- d) Nationality : _____
- e) Gender Male/Female
- f) Whether belongs to a minority Community?
If yes, please specify (viz. Muslims, Christians, Sikhs, Buddhists or Zoroastrians (Parsis)) : _____
7. Please indicate whether serving under Central Govt./State Govt./Autonomous Organisation/University/any other Institution/Pvt. Organisation/Central or State Govt. Undertaking or Self employed : _____
8. Present Designation, if serving : _____

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9. Name of your office/Organisation/
Institute/University : _____

10. Last Designation and the name of the
last Organisation, if retired from service : _____
11. Date/month/year of Retirement
from service : _____
12. Particulars of employment/assignment
taken after retirement from service,
If any. : _____
13. Kindly indicate the name of Service,
along with the 'Batch', to which you
belong/belonged eg. IAS / IA&AS' / IFS/
IPS / IRS and 68, 69 'Batch'etc. All
India Services to also indicate their
cadre. In case from other services
under Government of India or State
Civil Service or any other service under
a State Government or service under
any other Autonomous organisation
under the State Government /
Government of India / Private Sector/
Self Employed, then please indicate
accordingly. : _____
14. Scale of pay with Pay Band (According to
6th Central Pay Commission) + Grade Pay : _____
15. Present basic pay
(If still in service) : _____

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16. If self employed, please indicate average monthly income

: _____

17. Office Address
(If still in service including employment after retirement)

: _____

PIN CODE _____

Last Address
(If retired and not employed in any capacity)

: _____

PIN CODE _____

18. Postal Address
(If residential address is the postal address, please indicate so)
(Please note that the UPSC will send all the correspondence to you at this address)

: _____

PIN CODE _____

19. Telephone No.(s)
(strike out, if you do not have Fax No. or e-mail)

Office

: _____

Residence

: _____

Mobile No.

: _____

Fax No.

: _____

E-mail

: _____

:4:

20. Academic/Professional Qualification starting with First Degree or Equivalent: (Example, if you are a scholar with a doctorate in any subject, the first degree will be either BA/BSc or equivalent)

DEGREE/DIPLOMA	YEAR	NAME OF UNIVERSITY/ INSTITUTION	SUBJECT : MAJOR / SUBSIDIARY

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21. Field of specialisation : (To be filled in on the basis of Academic Qualifications and Job/Service Experience only)

(Please see the bottom of this page before filling it up)

MAIN FIELD	SPECIALISATION	SUPER-SPECIALISATION

#ILLUSTRATION:

MAIN FIELD OF STUDY	SPECIALISATION	SUPER-SPECIALISATION
MEDICAL SCIENCES MANAGEMENT LAW	SURGERY PERSONNEL MGT. INTERNATIONAL LAW	THORACIC SURGERY INDUSTRIAL RELATIONS LAW OF THE SEAS

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22. Job/Positions held during the last 15 years including Current/ Last position held (Please state chronologically starting with the job/position held 15 years ago)

Name of the Office/ Organisation	Designation	Year From To	Job Description

#Illustration :

<u>FIELD</u>	<u>SUB FIELD</u>	<u>NATURE OF JOB</u>
Surgery	Orthopaedic Surgery	Teaching
Surgery	Thoracic Surgery	Applied Side
Management	Personnel Management	Research
Civil Engineering	Geotechnical Engineering	Applied Side
Law	Income Tax Law	Applied Side
Chemistry	Analytical Chemistry	R&D

Note : Experience in the field other than Teaching and Research is treated as experience on the “Applied Side”

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23. If you Claim Research Experience, Please indicate :

- i) **Nos. of Independent/Co-Authored Research Paper Published in recognized Journals.** : _____

- ii) **Total No. of Students guided for Doctoral/Post Doctoral Research.** : _____

- iii) **Total No. of such Students who have successfully completed Research** : _____

If you claim Experience on the Applied Side (Other than Teaching), please give a brief account of duties performed/being performed by you :

24. Languages Proficiency (Including Foreign Languages) :
(Please see the bottom of this page before filling it up)

Languages	Level of Knowledge

Note : In the Level of Knowledge Column, indicate Excellent/Good/Fair

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25. Current Membership of Professional Bodies and Awards won (If any)

a) National Level

International Level

1. _____
2. _____

**a) National Awards
(Indicate Year)**

International Awards

1. _____
2. _____

26. Have you ever-faced any Vigilance Enquiry or enquiry by anti-corruption bureau/Central Bureau of Investigation or any other Investigative Organisation.

Please write YES or NO : _____

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27. Any other information, you may like to furnish to the UPSC :

(This inter alia may include experience in NGOs/Social organisations or Societies/Institutions/Think Tank etc. whether at National or International level)

DECLARATION

I DECLARE THAT THE ENTRIES MADE IN THE COLUMNS OF THIS PROFORMA ARE CORRECT AND TRUE TO THE BEST OF MY KNOWLEDGE AND NOTHING HAS BEEN EITHER CONCEALED OR MISREPRESENTED BY ME.

SIGNATURE

Place :

Date :